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| **Use for new proposals***(Make copies of pages as needed)* |
| **Study IRB Number:** (if known) |       |
| **Study Title:** |       |
| **Short Title:** |       |
|  **Site Investigator:** |       |
| **Site Primary Contact:** |       |
| **Funding Sources** |
| * Include funding sources only if different than funding for the main study.
 |
| **Name of Funding Source** | **Funding Source ID** | **Grant Office ID** |
|       |       |       |
|       |       |       |
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| **Financial Interest Declaration** |
| * See “SOP: Definitions (HRP-001)” for definitions of Immediate Family and a financial interest Related to the Research.
 |
| Do any personnel (or an immediate family member of personnel) involved in the design, conduct, or reporting of the research have a financial interest Related to the Research? **If yes, provide the institution’s evaluation of the financial interest below.** | [ ]  Yes[ ]  No |
| Name | Role | Involved in consent? | Evaluation (You may attach a separate page describing the outcome of the evaluation.) |
|       |       |       |       |
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| **Site Information** |
| Provide the following documents when they exist or are applicable:* Point-by-point response *(For a response to modifications to secure approval, deferral, or disapproval)*
* Evaluation of any Related Financial Interest.
* Written materials to be provided to or meant to be seen or heard by subjects at your site
	+ Evaluation instruments and surveys1
	+ Advertisements *(printed, audio, and video)*
	+ Recruitment materials and scripts
	+ Consent documents
	+ If consent will not be documented in writing, a script of information to be provided orally to subjects
	+ Foreign language versions of the above
* Site supplement to the main protocol
 |
| **Investigator Acknowledgement** |
| I will conduct this protocol in accordance with requirements this IRB’s requirements and any relevant local requirements. |
| Investigator signature | Date |
|       |  |